COURTS SUB-COMMITTEE
15 October 2018
OUTSTANDING REFERENCES

No.	Meeting Date & Reference	Action	Owner	Status
1.	**11-06-06** Item 4 – *Outstanding References* **19-02-18** Item 3 – *Minutes* **Gowns Replacement**	The Chairman requested that the cost of gown replacement at the City of London Magistrates' Court be determined. **Update 11-06-18**: Members asked that both status and responsibility be clarified for gowns at both the Magistrates' Court and the Central Criminal Court.	Mansion House	**VERBAL UPDATE DUE SEPTEMBER**
2.	**06-06-18** Item 4 – *Outstanding References* **08-12-17 (3)** Item 5 – *Magistrates Court Update* **Lord Mayor's Plate & Chief Magistrate's Mace**	The Head of Operations for Mansion House and the Central Criminal Court agreed to check who was responsible for the Lord Mayor's Plate and the Chief Magistrate's Mace in Court 1. 06-06-18: The Head of Operations at Mansion House and Central Criminal Court explained that the sword required repairs and had been returned. He explained that there was no recorded ownership of the Mace and explained that he would add the item to the inventory managed by Mansion House. **Update 01-10-18**: The Head of Operations for Mansion House and the Central Criminal Court confirmed that these had been added to their inventory.	Mansion House	**COMPLETE**

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3.	**06-06-18** Item 4 – *Outstanding References* **19-02-18 (2)** Item 5 – *Outstanding References* **Tour of the Mayor's and City of London Court**	A Member noted that the tour of the Mayor's and City of London Court still had not taken place. The Chairman noted that there had been a couple of unsuccessful attempts at organising this, though suitable dates had not yet been found. 31-05-18: It was proposed that the tour take place following the September/October meeting of the Sub-Committee. 18-06-18: It was proposed that the tour take place prior to the meeting on 15 October at 9am. **Update 18-10-02:** The tour was moved to 10am to coincide with the later start time of the meeting.	Town Clerk/ City Surveyor	**DUE OCTOBER 2018**